



WEST SUSSEX COUNTY COUNCIL  
**TURNERS HILL C of E PRIMARY SCHOOL**

Headteacher: Ben Turney BA Ed (Hons)  
Deputy Headteacher: Charlotte Palin BA (Hons)



CHURCH ROAD  
TURNERS HILL  
WEST SUSSEX  
RH10 4PA

Tel: 01342 715412

Fax: 01342 715440

Email: [office@turnershillschool.org.uk](mailto:office@turnershillschool.org.uk)

Website: [www.turnershillschool.org.uk](http://www.turnershillschool.org.uk)

5<sup>th</sup> October 2020

Dear Parents and Carers,

### REMOTE LEARNING CONTINGENCY PLANNING

As well as welcoming back children this term, and planning a teaching programme that best meets your children's needs, we have also been working on a contingency plan for various scenarios that we may experience in the coming weeks and months.

Whilst we hope that your child does not have to self-isolate, and that we avoid any closure or partial closure during term time, it is important we have a comprehensive plan in place for all possibilities.

We have produced a Remote Learning Policy in order to provide greater clarity of this new provision. The policy is attached to this letter and is also available on the school website. Fundamentally, the extent and complexity of this offer will depend on the capacity of class teachers. If teachers are continuing to teach full-time in school (if only one or two members of their class are self-isolating for instance), they have less time to provide remote teaching to children at home. If, however, the whole class have to self-isolate for any reason, teachers will have much more time available to devote to remote learning for their class – please see Appendix A of the policy for more detail.

This letter and the Remote Learning Policy will be available on our website here:

<http://turnershillschool.org.uk/covid19-reopening/>

You will recall that while we were in lockdown, work was completed on a voluntary basis. New Government legislation makes it clear that there is now a clear expectation that pupils will engage with remote learning in the event of COVID related absence.

We have now invested time and resources in setting up Google Classroom and this will provide the main platform for our remote learning provision. We will shortly be sending you guidance on how Google Classroom works, along with log-in details to access this provision.

In the event of a whole class or whole school closure, we will be asking for completed work to be emailed (you can take a picture of work) to your child/children's Class teacher(s) via a class email address. We ask that one email is sent daily to cover all subjects. The class email is the class name followed by @turnershillschool.org.uk, e.g. [maple@turnershillschool.org.uk](mailto:maple@turnershillschool.org.uk). Class email addresses will **not** be operational until a whole class closes. When an individual is unable to attend school, we ask that work is sent via the school office. Details of how feedback will be provided can be found within the Remote Learning Policy.

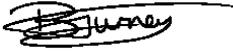
***'Stewards of the Earth, Eager to Learn, Faithful to God'***



Lastly, I would like to be clear that your child is not expected to do any remote learning if they are off school because they are ill.

Please do get in touch with me if you have any queries about our contingency planning.

Best wishes,

A handwritten signature in black ink, appearing to read 'Ben Turney', enclosed within a hand-drawn oval scribble.

Ben Turney  
Headteacher